



Trip Disclosure and Traveler Information Form

Spend a Day in History in Charlottesville: An ILR Day Trip

Thursday, September 23, 2021

Cost: \$135 (ILR Members); \$155 (Non-Members)

Sign-up Deadline: Friday, August 6, 2021 (see refund policies)

Submit paperwork as soon as possible as spaces are filled in the order of receipt. A numerical wait list is kept, if needed, based on submission date of completed paperwork. If you are traveling with a friend, submit your paperwork simultaneously. This form may be used by couples who share an ILR membership account. Copy this form for your records.

To secure your reservation/s for this ILR Member Trip, return this signed **Trip Disclosure and Traveler Information Form** with your **Class Registration Form** and your **Check payable to ILR**.

ILR Trip POLICIES (Traveler is responsible for knowing ILR Trip policies)

- ILR reserves the right to cancel a trip if the minimum numbers are not met. Money will be refunded.
- If a member cancels after the Sign-up Deadline (8/6/21) and a replacement from the *wait list* is secured, a full refund check is issued.
- If a member cancels after the Sign-up Deadline (8/6/21) and there is ***NO wait list***, ILR does not issue refunds; however, the member may secure his/her replacement, with an ILR member, making financial arrangements with the replacement and notifying the ILR office no later than August 12, 2021.
- Wait List Policy: If you are on the *wait list*, ILR will notify you as cancellations are received. Those who are still on the *wait list* at the time of the trip departure will be issued a full refund.
- Primary communication with trip participants will be by E-mail.

Pick up location: *Walmart Supercenter at 1170 N. Military Highway, Norfolk*

Name (Print) _____ E-mail _____

Contact: Home Phone _____ Cell Phone _____

Do you Text? YES NO

Use the following information for second person in family who is going:

Name (Print) _____ E-mail _____

Contact: Home Phone _____ Cell Phone _____

Do you Text? YES NO

EMERGENCY Contact: *NOTE emergency contact name, relationship and contact information on reverse side*

Office Use Only: Date Rec'd _____ Trip \$ Pd _____ Ck. No. _____